



ADMIBURGOS

Administración de Comunidades de Propietarios y Resort
Community and Resort Administrators



NATIONAL INFORMATION :

Dear owners:

The government of Spain has declared the " state of Alarm " and during the validity of the state of alarm, citizens will only be able from Monday 16th at 8.00 am to circulate along the public roads to carry out the following activities:

Acquisition of food, pharmaceuticals and basic necessities. Supermarkets and Pharmacies will remain open.

Assistance to health centers.

Travel to workplace to carry out their work, professional or business provision if is not possible to do the work from home.

Return to the place of habitual residence.

Assistance and care for the elderly, minors, dependents, people with disabilities or especially vulnerable people.

Displacement to financial entities

Due to force majeure or a similar nature duly justified

Refuel only available for those aforementioned activities

Schools and Universities will be closed.

All Court and/or Administrative deadlines has been suspended.

LOCAL INFORMATION :

And now first of all, we hope that all of you and your families are well and have not been directly affected by the situation of emergency that we are currently in.

We inform you that a positive case of coronavirus (COVID-19) has been confirmed at La Torre Golf Resort, so we ask you to extreme the cautions and follow all the recommendations of the Health Authorities regarding prevention and hygiene.

ADMIBURGOS MURCIA: La Torre Golf Resort. Torre de Vigilancia

TEL. (0034) 968 031 031 – **Fax** (0034) 968 031 091 **E-mail:** murcia@admiburgos.com

Correspondencia: La Torre Golf Resort. Buzón N°3. Autovía Murcia-San Javier, Km. 12 C.P 30709 Roldán (Murcia)

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Given the unprecedented situation that we all face and the risk of spread of the coronavirus pandemic, following recommendations of the Government of Spain, Government of the Region of Murcia and the Ministry of Health, to guarantee the safety of our clients and employees we have proceeded to suspend the on site customer service for owners and suppliers until the 30th of March.

However, the customer service for both owners and suppliers will be maintained in normal office hours by telephone and via Internet.

To contact Admiburgos, you can do it in the following ways: Telephone: (0034) 968 031 031 from Monday to Friday from 10:00 a.m. to 2:00 p.m. hours and Thursdays from 4:00 p.m. to 7:00 p.m. / email: murcia@admiburgos.com

If for justified reasons of urgency, you need to come to the office, please request a prior appointment by phone or email and you will be attended, strictly following the safety protocol recommended by Health Authorities to avoid possible infections.

Similarly, the Security team will adopt the same preventive measures, so they will not attend anyone in person at their office. In case of emergency, it will be necessary to make an appointment by phone at (0034) 968-032-999 or email seguridadtgr@gmail.com

To avoid more visits to the security offices, and avoid groups of people, comercial areas, pools, school, paddle and tennis courts will remain closed.

Some tips on how to prevent the spread of the coronavirus:

- Wash your hands frequently with soap and water or hydroalcoholic solution.
- When coughing or sneezing, cover your mouth and nose with a piece of paper or your elbow.
- Use disposable tissues and immediately throw them in a container with a top.
- Avoid crowds and close contact within two meters with people.
- Cook all food properly.
- Avoid touching your eyes, nose and mouth as they are transmission routes.
- If you have a cough, fever and a feeling of difficulty to breath, call 900-12-12-12.
- If you have these symptoms, avoid close contact with other people.

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You can find updated information in:

<https://www.mscbs.gob.es/profesionales/saludPublica/ccayes/alertasActual/nCov-China/situacionActual.htm>

In English:

<https://www.gov.uk/government/topical-events/coronavirus-covid-19-uk-government-response>

http://www.exteriores.gob.es/Portal/en/SalaDePrensa/Comunicados/Paginas/2020_COMUNICADOS/20200312_COMU24.aspx

The entire Admiburgos team is at your disposal. Thank you very much and sorry for the inconvenience this may cause you, but our responsibility as your Administrator is to protect the health of all our clients, workers and employees of the Communities that we manage.

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